

Gananda Central School District



CODE OF CONDUCT

Adopted by the Board of Education: June 13, 2001
Revised June 2002
Revised June 2006
Revised June 2008
Revised June 2011
Revised September 2012
Revised March 2015
Revised June 2019

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CODE OF CONDUCT

I. INTRODUCTION

The Board of Education ("Board") is committed to providing a safe and orderly school environment where students may receive and district personnel may deliver quality educational services without disruption or interference. Responsible behavior by students, teachers, other district personnel, parents and other visitors is essential to achieving this goal.

The district has a long-standing set of expectations for conduct on school property and at school functions. These expectations are based on the principle of civility, mutual respect, citizenship, character, tolerance, honesty, and integrity.

The Board recognizes the need to clearly define these expectations for acceptable conduct on school property, identify the possible consequences of unacceptable conduct, and to ensure that discipline when necessary is administered promptly and fairly. To this end, the Board adopts this Code of Conduct ("code").

Unless otherwise indicated, this code applies to all students, school personnel, parents, and other visitors when on school property or attending a school function.

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II. DEFINITIONS

For purposes of this code, the following definitions apply.

"School Bus" ~~means~~ means every motor vehicle owned by a public or governmental agency or private school and operated for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity, to or from school or school activities, or, privately owned and operated for compensation for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity to or from school or school activities (Education Law §11[1] and Vehicle and Traffic Law §142).

"Disability" means (a) a physical, mental or medical impairment resulting from anatomical, physiological, genetic or neurological conditions which prevents the exercise of a normal bodily function or is demonstrable by medically accepted clinical or laboratory diagnostic techniques or (b) a record of such an impairment or (c) a condition regarded by others as such an impairment, provided, however, that in all provisions of this article dealing with employment, the term must be limited to disabilities which, upon the provision of reasonable accommodations, do not prevent the complainant from performing in a reasonable manner the activities involved in the job or occupation sought or held (Education Law §11[4] and Executive Law §292[21]).

"Employee" ~~means~~ means any person receiving compensation from a school district or employee of a contracted service provider or worker placed within ~~the~~ the school under a public assistance employment program, pursuant to title ~~IX nine~~ IX nine B of article five of the Social Services Law, and consistent with the provisions of such title for the provision of services to such district, its students or employees, directly or through contract, whereby such services performed by such person involve direct student contact (Education Law §§11[4] and 1125[3]).

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"*Sexual Orientation*" ~~means~~ means actual or perceived heterosexuality, homosexuality, or bisexuality (Education Law §11[5]).

"*Gender*" means actual or perceived sex and includes a person's gender identity or expression (Education Law §11[6]).

"*Harassment, Discrimination and/or Bullying*" means the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical wellbeing; ~~or~~ Or conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety; such conduct, verbal threats, intimidation or abuse includes but is not limited to conduct, verbal threats, intimidation or abuse based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex (Education Law §11[7]) (NB Effective July 1, 2012);

"Disruptive student" means a student under the age of 21 who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom. (Education Law 3214.2 A-B)

"Parent" means the biological, adoptive or foster parent, guardian or person in parental relation to a student including father, mother, by birth or adoption, his step-father or step-mother, his legally appointed guardian, or his custodian (Education Law 3212);

"School property" means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school, or in or on a school bus owned or leased by the school as defined in Vehicle and Traffic Law 142, or in any area rented or leased by the school.

"School function" means any school-sponsored extracurricular event, trip, or activity.

"Violent student" means a student under the age of 21 whom:

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1. Commits an act of violence upon a school employee.
2. Commits, while on school property or at a school function, an act of violence upon another student or any other person lawfully on school property or at a school function.
3. Possesses, while on school property or at a school function, a weapon.
4. Displays, while on school property or at a school function, what appears to be a weapon.
5. Threatens, while on school property or at a school function, to use a weapon.
6. Knowingly and intentionally damages or destroys the personal property of any school employee, student, or any person lawfully on school property or at a school function.
7. Knowingly and intentionally damages or destroys school district property (Education Law 3214).

“Weapon” means a firearm as defined in 18 USC §921 (a) (3); for purposes of the Gun Free Schools Act (1990). It also means any gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, BB gun, dagger, dirk, razor, stiletto, any knife, switchblade knife, gravity knife, brass knuckles, sling shot, metal knuckles, knife, box cutter, can sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device, instrument, material or substance that can cause serious physical injury or death when used as a weapon.

III. STUDENT RIGHTS AND RESPONSIBILITIES

A. STUDENT RIGHTS

The district is committed to safeguarding the rights given to all students under state and federal law. In addition to those rights, all district students have the right to:

1. A safe, healthy, orderly and civil school environment.
2. Take part in all district activities on an equal basis regardless of ~~age, race, religion, color, national origin, sex, sexual orientation or disability~~ age, different races, weights, national origins, ethnic groups, religious

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practices, mental or physical abilities, sexual orientations, gender identity, and sexes (Education Law 801-a).

3. Present their version of the relevant events to school personnel authorized to impose a disciplinary penalty as in connection with the imposition of the penalty.
4. Access school rules and, when necessary, receive an explanation of those rules from school personnel.

B. STUDENT RESPONSIBILITIES

All district students have the responsibility to:

1. Contribute to maintaining a safe and orderly school environment that is conducive to learning and to show respect to other persons and to property.
2. Be familiar with and abide by all district policies, rules and regulations dealing with student conduct.
3. Attend school every day unless they are legally excused and be in class, on time, and prepared to learn.
4. Work to the best of their ability in all academic and extracurricular pursuits and strive toward their highest level of citizenship and achievement possible.
5. React to direction given by teachers, administrators and other school personnel in a respectful, positive manner.
6. Work to develop mechanisms to control their anger and seek help in solving problems through available resources.
7. Ask questions when they do not understand.

8. Dress appropriately for school and school functions.
9. Accept responsibility for their actions.
10. Conduct themselves as representatives of the district when participating in or attending school-sponsored extracurricular events and to hold themselves to the highest standards of conduct, demeanor, and sportsmanship.
11. Appropriate use of technology and digital citizenship.

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IV. ESSENTIAL PARTNERS

A. Dignity Act Coordinator (DAC)

The Dignity Act also requires that at least one staff member at every school be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, and sex (Education Law §13[3]). This staff member should be referred to as the Dignity Act Coordinator (DAC).

B. PARENTS

All parents are expected to:

1. Recognize that the education of their child(ren) is a joint responsibility of the parents and the school community.
2. Send their children to school ready to participate and learn.
3. Ensure their children attend school regularly and on time.
4. Ensure absences are excused.
5. Insist their children be dressed and groomed in a manner consistent with the student dress code.
6. Help their children understand that in a democratic society appropriate rules are required to maintain a safe, orderly environment.
7. Know school rules and help their children understand them.
8. Convey to their children a supportive attitude toward education and the district.
9. Build good relationships with teachers, other parents and their children's friends.
10. Help their children deal effectively with peer pressure and utilize available resources when dealing with problems.
11. Inform school officials of changes in the home situation that may affect student conduct or performance.
12. Provide a place for study and ensure homework assignments are completed.

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C. ~~TEACHERS~~ All district Personnel

All district ~~teachers-~~ personnel are expected to:

1. Maintain a climate of mutual respect and dignity for all students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, ~~gender-gender~~ or sex, which will strengthen students' confidence and promote learning.
2. ~~Be prepared to teach.~~
3. Confront issues of discrimination and harassment or any situation that threatens the emotional or physical health or safety of any student, school employee or any person who is lawfully on school property or at a school function.
4. Address personal biases that may prevent equal treatment of all students in the school or classroom setting.
5. Report incidents of discrimination and harassment that are witnessed or otherwise brought to a teacher's attention in a timely manner.
6. Demonstrate interest ~~in teaching~~ and concern for student achievement and ~~well-being~~ wellbeing.
7. Know school policies and rules, and ~~enforce-~~ uphold them in a fair and consistent manner
- 7-8. In addition to "C", teachers are responsible for:
- 8-9. Communicate to students and parents:
 - Course objectives and requirements.
 - Marking/grading procedures.
 - Assignment deadlines.
 - Expectations for all students.
 - Classroom discipline plan.
- 9-10. Communicate regularly with students, parents and other teachers concerning growth and achievement.

G. D. GUIDANCE-SCHOOL COUNSELORS

All guidance counselors are expected to:

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1. Assist students in coping with peer pressure and emerging personal, social and emotional pressures by providing varied support services from those that are available.
2. Initiate teacher/student/counselor conferences and parent/teacher/student/counselor conferences, as necessary, as a way to resolve problems.
3. Regularly review with students their educational progress and career plans.
4. Provide information to assist students with career planning.
5. Encourage students to benefit from the curriculum and extracurricular programs.

D.E. ADMINISTRATORS

All district administrators are expected to:

1. Promote a safe, orderly and stimulating school environment, supporting active teaching and learning.
2. Ensure that students and staff have the opportunity to communicate regularly with the administrators and approach the administrator for redress of grievances.
3. Evaluate on a regular basis all instructional programs.
4. Support the development of and student participation in appropriate extracurricular activities.
5. Be responsible for enforcing the code of conduct and ensuring that all cases are resolved promptly and fairly.

E. _____ F. SUPERINTENDENT

The Superintendent is expected to:

1. Promote a safe, orderly and stimulating school environment, supporting active teaching and learning.
2. Review with district administrators the policies of the Board of Education and state and federal laws relating to school operations and management.

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3. Inform the Board of Education about educational trends relating to student discipline.
4. Work to create instructional programs that minimize problems of misconduct and are sensitive to student and teacher needs.
5. Work with district administrators in enforcing the code of conduct and ensuring that all cases are resolved promptly and fairly.

F. G. BOARD OF EDUCATION

The Board of Education is expected to:

1. Collaborate with students, teachers, administrators, parent organizations, school safety personnel and other school personnel to develop a code of conduct that clearly defines expectations for the conduct of students, district personnel and visitors on school property and at school functions.
2. Adopt and review at least once every year the district's code of conduct to evaluate the code's effectiveness and the fairness and consistency of its implementation.

V. STUDENT DRESS CODE

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school ~~day~~ functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's dress, ~~grooming~~ and appearance shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process.
2. Recognize that extremely brief garments such as extremely short skirts, shirts and shorts, plunging necklines (front and back) and see-through garments are not appropriate.

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3. Ensure that underwear is completely covered with outer clothing.
4. Include footwear at all times. Footwear that is a safety hazard will not be allowed.
5. Not include the wearing of hats, visors or head scarves during the school day except for a medical or religious purpose.
6. Not include items that are vulgar, obscene, libelous, or denigrate others on account of race, color, religion, ancestry, national origin, sex, sexual orientation or disability.
7. Not promote and/or endorse the use of alcohol, tobacco, weapons, or illegal drugs and/or encourage other illegal or violent activities.

Each Building Administrator shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year via the Student Handbook and any revisions to the dress code made during the school year.

Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item, and if necessary or practical replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including in-school suspension for the day. Any student who fails to comply with the dress code shall be subject to further discipline.

Inappropriate or overly casual attire that exposes underwear or excessive amounts of skin, while engaging in the customary tasks of their assignment or responsibility are not permitted. They must be immediately and permanently altered to the satisfaction of the person in authority, when directed to do so. Any student, who refuses to do so, shall be subject to discipline up to and including in-school suspension. Any student, who fails to comply with the Dress Code, shall be subject to further discipline.

It is also expected that all students respect the choices made by others in their attire. A student's appearance is a personal choice and an expression of individuality. As long as a student's choice is appropriate, it should be accepted and respected by students and others.

Note to Parents and Students: Please be reminded of these procedures when purchasing clothes to be worn at school. Clothes that reveal underwear, stomachs, backs, chests, thighs and shoulders may be judged to be inappropriate for school.

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VI. PROHIBITED STUDENT CONDUCT

Practicing self-control is one of the core values of the district. The Board of Education expects students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel and other members of the school community and for the care of school facilities and equipment.

~~The best discipline is self-imposed and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. District personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the students' ability to become self-disciplined.~~

The Board recognizes the need to make its expectations for student conduct while on school property or engaged in a school function specific and clear. The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others. ~~Students who will not accept responsibility for their own behavior and or who violate these rules, will be required to accept the penalties for their conduct.~~

Students may be subject to disciplinary- corrective action, ~~up to and including suspension from school~~ when they:

~~A. Engage in conduct that is disorderly. Examples of disorderly conduct include, **but are not limited to:**~~

- ~~1. committing an act of violence such as hitting, kicking, punching, scratching, and biting.~~
- ~~2. threatening another student or school personnel with bodily harm.~~
- ~~3. intimidating another student or school personnel.~~
- ~~4. making inappropriate or disruptive noise.~~
- ~~5. using abusive language or gestures, including racial or ethnic remarks or inappropriate reference to sexual orientation.~~
- ~~6. obstructing vehicular or pedestrian traffic.~~
- ~~7. creating a hazardous or physically offensive environment by any act which serves no legitimate purpose.~~
- ~~8. Trespassing. Students are not permitted in any school building, other than the one they regularly attend, without permission from the~~

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~~administrator in charge of the building or participating in an adult supervised activity.~~

~~9. Pulling a fire alarm, discharging a fire extinguisher and/or calling 911 without cause.~~

~~10. Misusing computer/electronic communication devices.~~

~~11. Harassment, discrimination and/or bullying based on age, race, religion, color, national origin, sex, sexual orientation, disability, weight or other actual or perceived differences.~~

~~12. Retaliation against any individual who in good faith reports or assists in the investigation of harassment, discrimination and/or bullying.~~

~~B. Insubordination by failing to comply with the lawful directions of teachers, school administrators or other school employees in charge of the student, or by missing or leaving school without permission; or lateness, or skipping detention.~~

~~C. Engage in any of the following forms of academic misconduct:~~

~~1. tardiness~~

~~2. missing or leaving school without permission~~

~~3. plagiarism~~

~~4. cheating~~

~~D. Engage in the use of electronic equipment such as cell phones, cell phone cameras, digital cameras and MP3 players, iPods, disc players, tape players, laser pointers, etc. during the school day without the express consent of the teacher or administrator.~~

~~E. Engage in conduct in violation of Board of Education policies for the maintenance of public order on school property, including but not limited to:~~

~~1. vandalism or any destruction of real and/or personal property (including graffiti or arson)~~

~~2. theft~~

~~3. truancy (The district will file a Person in Need of Supervision (PINS) petition for students who are chronic cases of truancy.)~~

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- ~~4. possession/use/sale of drugs including designer drugs and counterfeit drugs or alcohol, and any obscene material~~
- ~~5. possession or sale of enhancing products or dietary supplements*~~
- ~~6. possession of weapons or fireworks~~
- ~~7. discussion/planning illegal behavior while on school property even if the behavior was to happen off of school property~~
- ~~8. possession of weapons or fireworks~~
- ~~9. displaying what appears to be a weapon~~
- ~~10. threatening to use a weapon~~
- ~~11. possession or use of tobacco or tobacco products~~
- ~~12. gambling~~
- ~~13. hazing~~
- ~~14. skateboarding and rollerblading~~
- ~~15. smoking~~
- ~~16. trespassing (Students are not permitted in any school building, other than the one they regularly attend, without permission from the administrator in charge of the building. Students are not permitted on school district property before dawn or after dusk unless authorized by School officials).~~
- ~~17. Possession/use/distribution of medications—over the counter or prescription without a doctor's prescription. Medications may only be brought to the school nurse.~~

~~*The District discourages the use of enhancing products or dietary supplements (including "energy" drinks) particularly those that contain potentially harmful ingredients such as anabolic/androgenic steroids, creatine or ephedrine. Supplements are considered medications for school purposes. These will only be allowed under doctor's orders.~~

~~F. Conduct that is violent physically aggressive. Examples of physical aggression include, but not limited to:~~

- ~~1. Threatening and/or committing an act of violence (such as hitting, kicking, biting, punching, and scratching) upon a teacher, administrator or other school employee.~~
- ~~2. Threatening and/or committing an act of violence (such as hitting, kicking, biting, punching, and scratching) upon another student, or any other person lawfully on school property.~~

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- ~~3. Discrimination, harassment and/or Bullying, which encompasses an imbalance of power and a variety of negative acts such as: physical (hitting, kicking, spitting, taking personal belongings); verbal (taunting, malicious, teasing, name calling); psychological (spreading rumors, manipulating social relationships, extortion, or intimidation) carried out repeatedly over time by a student or group of students towards a less powerful student(s).~~
 - ~~4. Communicating, be by means, including oral, written or electronic (such as through the internet, email or text messaging) off school property, where the content of such communication: (a) can reasonably be interpreted as a threat to commit an act of violence on school property; or, (b) results in material or substantial disruption to the educational environment.~~
- ~~G. Conduct that endangers the safety, morals, health or welfare of others. Examples of such conduct include, but are not limited to:~~
- ~~1. Lying to school personnel.~~
 - ~~2. Stealing or assisting in the theft of district property of other students, school personnel or any other person lawfully on school property or attending a school function.~~
 - ~~3. Acts of sexual harassment as defined in the district's sexual harassment policy and/or engaging in sexual acts while on school property or attending school functions.~~
 - ~~4. Buying, selling, using, possessing or distributing obscene material.~~
 - ~~5. Possessing paraphernalia used in connection with alcoholic beverages, illegal substance, prescription drugs and over-the-counter medications.~~
 - ~~6. Making false or unprivileged statements or representations about an individual or identifiable group of individuals that harm the reputation of the person or the identifiable group by demeaning them. This includes, but is not limited to, posting or publishing video, audio recordings or pictures (hard copy, cell phones, Internet, YouTube, etc.)~~
 - ~~7. Engaging in cyber bullying, including the use of email, instant messaging, websites, chat rooms, and text messaging, when such use interferes with the operation of school or infringes upon the general health, safety and welfare of students or employees.~~

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~~8. Sending or receiving sexually explicit videos, pictures or auditory recordings and other communications of sexual nature.~~

1. Engage in conduct that is disorderly. Any behavior

(physical/verbal/digital) that substantially interferes with the educational process, class, or activity and/or with the ability for the teacher to maintain authority over the classroom or learning environment. Examples of disorderly conduct include, but are not limited to:

1.1 Making inappropriate noises

1.2 Using abusive language or gestures, including racial or ethnic remarks or inappropriate reference to sexual orientation,

1.3 Obstructing vehicular or pedestrian traffic.

1.4 Creating a hazardous or physically offensive environment by any act which serves no legitimate purpose.

1.5 Off-task behavior that interferes with instruction

1.6 Missing from or leaving class or school grounds without permission

1.7 Excessive Lates to School

1.8 Truancy (The district follows progressive steps to resolve the situation with families but the district *may* file a Person in Need of Supervision (PINS) petition for students who have chronic cases of truancy.)

2. Insubordination by failing to comply with the lawful directions of teachers, school administrators or other school employees in charge of the student. Failure to respond and/or refusal to comply with the reasonable

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request/directive(s) of any school personnel. Examples of insubordination include but are not limited to:

~~2.1~~ Missing from or leaving class or school grounds without permission

~~2.3~~ 2.1 Skipping detention/Mandated after school schedule

~~2.4~~ 2.2 Not following bus driver directions

~~2.5~~ 2.3 Not following cafeteria monitor directions

3. Engage in any of the following forms of academic misconduct (presenting work that is not yours)Academic misconduct is any action or attempted action that may result in creating an unfair academic advantage for oneself or an unfair academic advantage or disadvantage for any other member or members of the academic community.:

3.1 Plagiarism

3.2 Cheating on projects, classwork, homework, assessments (including on-line).

4. Engage in improper use of personal or district electronic equipment as outlined in the district's AUP, including but not limited to cameras, IPods, Ipads, chrome books, desk tops, laser pointers: Examples include:

4.1 Inappropriate Use of Technology/Electronics

4.2 Using the district's electronic communications system to post messages or access materials for illegal purposes including, but not limited to, cyberbullying, gambling, pornography, and computer hacking.

4.3 Disabling or attempting to disable any system monitoring or filtering or security measures.

4.4 Intentionally introducing a virus or other malicious programs onto the district's system.

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4.5 Sharing usernames and passwords with others, and/or borrowing someone else's username, password, or account access.

4.6 Purposefully opening, viewing, using or deleting files belonging to another system user except when directed by a teacher or an administrator.

4.7 Electronically posting personal information about one's self or others (i.e., addresses, phone numbers, and pictures) except as directed by district faculty or administration as part of a learning activity.

4.8 Recording photos or videos of anyone except as directed by district faculty or administration as part of a learning activity.

4.9 Downloading or plagiarizing copyrighted information without permission from the copyright holder.

4.10 Academic dishonesty during online assessments or during in-person assessments.

4.11 Downloading or installing any commercial software, shareware, or freeware onto any district device, including network storage or district owned mobile devices.

4.12 Wasting or abusing school resources through unauthorized system use (i.e., playing online games, downloading music, etc.).

5. Engage in conduct that interferes with the operation/maintenance of public school environment and/or district property including but not limited to:

5.1 Vandalism or any destruction of real and/or personal property (including graffiti or arson):

5.2 Theft

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~~**5.3 Excessive Lates to School**~~

~~**5.4 Truancy** (The district follows progressive steps to resolve the situation with families but the district *may* file a Person in Need of Supervision (PINS) petition for students who have chronic cases of truancy.)~~

~~**5.5 Possession/Use/Under the Influence/Sale of drugs or inhalants including designer drugs and counterfeit drugs or alcohol, and any obscene material**~~

~~**5.6 Possession or sale of enhancing products or dietary supplements***~~

~~**The district discourages the use of enhancing products or dietary supplements (including "energy" drinks" particularly those that contain potentially harmful ingredients such as anabolic/androgenic steroids, creatine or ephedrine. Supplements are considered medications for school purposes. These will only be allowed under doctor's orders.*~~

~~**5.7 Discussion/planning illegal behavior while on school property even if the behavior was to happen off of school property**~~

~~**5.8 Possession of weapons or fireworks**~~

~~**5.9 Displaying what appears to be a weapon**~~

~~**5.10 Threatening to use a weapon**~~

~~**5.11 Possession or use of tobacco or tobacco products**~~

~~**5.12 Skateboarding and rollerblading**~~

~~**5.13 Smoking/Vaping on school property**~~

~~**5.14 Trespassing** (students are not permitted in any school building, other than the one they regularly attend, without permission from the administrator in charge of the building. Students are not permitted on school district property before dawn or after dusk unless authorized by school officials).~~

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~~**5.15** Possession/Use/Under the Influence/Distribution of medications — over the counter or prescriptions without a doctor's prescription. Medications may only be brought to the school nurse.~~

~~**5.16** Possession or use of vaping devices, electronic cigarettes or other drug distribution devices.~~

~~**6. 5. Engage in conduct that is violent physically aggressive is any behavior causing or threatening physical harm towards others. Examples of physical aggression include, but are not limited to:**~~

~~**6.1 5.1** Threatening and/or committing an act of violence (such as hitting, kicking, biting, punching, and scratching) upon a student, teacher, administrator, other school employee, or any other person on school property.~~

~~**6.2** Threatening/Intimidating and/or committing an act of violence (such as hitting, kicking, biting, punching, and scratching) upon another student, or any other person lawfully on school property.~~

~~**6.3 5.2** Discrimination, harassment and/or bullying, which encompasses an imbalance of power and a variety of negative acts such as: physical (hitting, kicking, spitting, taking personal belongings); verbal (taunting, maliciousness, teasing, name calling); psychological (spreading rumors, manipulating social relationships, extortion, or intimidation) carried out repeatedly over time by a student or group of students towards a less powerful student(s).~~

~~**6.4 5.3** Communicating, by means including oral, written or electronic (such as through the internet, email or text messaging) off school property, where the content of such communication: (a) can reasonably be interpreted as a threat to commit an act of violence on school property; or (b) results in material or substantial disruption to the educational environment.~~

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7.6.0 Engage in Conduct that interferes with the operation/maintenance of public school environment and conduct that endangers the safety, morals, health or welfare of others that was of a heedless nature that made it actually or imminently dangerous to the rights or safety of others or engages in conduct which is likely to be injurious to the physical, mental or moral welfare of a person(s) or school personnel. Examples of such conduct include, but are not limited to:

6.1 Lying to school personnel

6.2 Gambling

6.3 Hazing

6.4 Stealing or assisting in the theft of district property, property of other students, school personnel or any other person lawfully on school property or attending a school function.

6.5 Acts of sexual harassment as defined in the district's sexual harassment policy and/or engaging in sexual acts while on school property or attending school functions.

7.6 Buying, selling, using, possessing or distributing obscene material.

7.7 Possessing paraphernalia used in connection with alcoholic beverages, illegal substance, prescription drugs and over the counter medications, or in the presence of someone using.

6.6 Making false or unprivileged (libel/slander) statements or representations about an individual or identifiable group by demeaning them. This includes, but is not limited to, posting or publishing video, audio recordings or pictures (hard copy, cell phones, Internet YouTube, etc.).

6.7 Engaging in cyber bullying, including the use of email, instant messaging, websites, chat rooms, and text messaging, etc. when such use interferes with the

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operation of school or infringes upon the general health, safety and welfare of students or employees.

6.8 Sending or receiving sexually explicit videos, pictures or auditory recordings and other communications of sexual nature.

~~7.11 Possession or use of electronic cigarettes or other drug distribution devices.~~

6.9 Pulling a fire alarm, discharging a fire extinguisher and/or calling 911 without cause.

6.10 DASA Incidents: Harassment, discrimination and/or bullying based on age, race, religion, color, national origin, sex, sexual orientation, disability, weight or other actual or perceived differences.

6.11 Retaliation against any individual who in good faith reports or assists in the investigation.

6.12 Threatening the security of the building/school environment by providing unauthorized access for non-students/adults/uninvited guests to school buildings/functions (such as propping doors open, willingly creating avenues for entry to activities)

Vandalism or any destruction of real and/or personal property (including graffiti or arson).

~~5.5~~ 6.13 Purchase of/Possession/Use/Under the Influence/Sale of drugs or inhalants including designer drugs, prescription drugs, counterfeit drugs or alcohol, and any obscene material

~~5.6~~ 6.14 Possession or sale of enhancing products or dietary supplements*

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**The district discourages the use of enhancing products or dietary supplements (including "energy" drinks" particularly those that contain potentially harmful ingredients such as anabolic/androgenic steroids, creatine or ephedrine. Supplements are considered medications for school purposes. These will only be allowed under doctor's orders.*

5.7 6.15 Discussion/planning illegal behavior while on school property even if the behavior was to happen off of school property

5.8-5.10 6.16 Possession, Threatening, or display of a weapon or what appears to be a weapon

5.11 6.17 Possession or use of tobacco or tobacco products on school property

5.12 6.18 Skateboarding and rollerblading on school property

5.14 6.19 Trespassing (students are not permitted in any school building, other than the one they regularly attend, without permission from the administrator in charge of the building. Students are not permitted on school district property before dawn or after dusk unless at a district authorized event. ~~authorized by school officials~~);

5.15 6.20 Possession/Use/Under the Influence/Distribution of medications – over the counter or prescriptions without a doctor's prescription. Medications may only be brought to the school nurse.

5.16 6.21 Possession or use of vaping devices, electronic cigarettes or other drug distribution devices on school property.

VII. REPORTING VIOLATIONS OF THE CODE OF CONDUCT

~~A) A) Any student or employee with knowledge of, or with reasonable belief, or observe an act that is imminently dangerous to the safety of others or interferes with the operation and maintenance of the public school environment (i.e. involving weapons, alcohol, or illegal substance) should immediately report such to observing a student possessing a weapon, alcohol or illegal substance on school property, or at a school function shall report this information immediately to a teacher, guidance counselor, support staff, nurse, building administrator or the superintendent In addition, any person may use the district anonymous APP See Something/Say Something found on the school website. Any weapons, alcohol, or illegal substances found shall be confiscated immediately, followed by notification to the parent of the student involved and the appropriate disciplinary and/or remedial action taken, up to and including permanent suspension and referral for prosecution.~~

~~B) B) The Building Administrator must notify the appropriate local law enforcement agency of those code violations that constitute a crime. The notification should be by telephone. The notification must identify the student(s) and explain the conduct that violated the code of conduct and constituted a crime. Any student or employee with knowledge of, or with reasonable belief, or observe an act that is imminently dangerous to the safety of others or interferes with the operation and maintenance of the public school environment (i.e. harassment, discrimination, or retaliation) should immediately report such to a teacher, guidance counselor, support staff, nurse, building administrator or the superintendent In addition, any person may use the district anonymous APP See Something/Say Something found on the school website. Any student or employee who becomes aware or has reasonable belief that harassment, bullying, discrimination, retaliation has occurred or may have occurred on school property or in a school-related activity should promptly report no later than one school day the incident(s) to the Principal or designee. In situations where a student or other person does not feel comfortable reporting the incident to a designated official, (s)he may report it to a trusted school employee, who must promptly transmit the report to the Principal or designee or his/her designee.~~

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~~E) C). All complaints or reports about a violation of this policy will must be documented using, to the extent practical, the complainants' own words to the potential violation. on the School's Reporting/Complaint Form. The form is available from designated school officials. If a complaint or reporter is either unwilling or unable to complete the District's Reporting/Complaint Form, the school official who receives the oral complaint will promptly prepare a written report by filling out the District's Reporting/Complaint Form, using, to the extent practicable, the reporter's or complainant's own words to describe the potential violation.~~

VIII. ~~DISCIPLINARY~~ Corrective Action AND REMEDIAL CONSEQUENCES

~~Corrective actions Discipline and remedial consequences~~ are most effective when it deals directly with the problem at the time and place it occurs, and in a manner way that ~~students view as~~ is fair and impartial. School personnel ~~who interact with students~~ are expected to use corrective disciplinary action and remedial consequences only when necessary and emphasize in the creation and maintenance of a positive learning environment for all students..

A) ~~Disciplinary Corrective action and remedial consequences~~, when necessary, will be firm and fair, so as to be the most effective in changing student behavior. In determining the appropriate disciplinary corrective action and remedial consequences, school personnel authorized to impose ~~disciplinary penalties~~ corrective actions, will be consistent in considering the following:

1. the student's age
2. the nature of the offense and the circumstances, which led to the offense.
3. the student's prior disciplinary record
4. the effectiveness of other forms of discipline and remedial consequences
5. information from parents, teachers and/or others, as appropriate.
- ~~6. other extenuating circumstances.~~ 6. The student's behaviors in relation to their IEP/504 and other extenuating circumstances.

B) The Dignity Act requires the development of measured, balanced, and age appropriate responses to the discrimination and harassment of students by students and/or employees on school property, including school functions, with remedies and procedures focusing on intervention and education. The remedial

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responses should also be designed to correct the problem behavior, prevent another occurrence of the behavior, and protect the target of the act.

Appropriate remedial measures may include, but are not limited to:

- peer support groups; corrective instruction or other relevant learning or service
- experience;
- supportive intervention;
- behavioral assessment or evaluation;
- behavioral management plans, with benchmarks that are closely monitored;
- student counseling and parent conferences.

Beyond these individual focused remedial responses, school-wide or environmental remediation can be an important tool to prevent discrimination and harassment. Environmental remediation strategies may include:

- supervisory systems which empower school staff with prevention and intervention tools to address incidents of bullying and harassment;
- school and community surveys or other strategies for determining the conditions contributing to the relevant behavior;
- adoption of research based, systemic harassment prevention programs;
- modification of schedules;
- adjustment in hallway traffic and other student routes of travel;
- targeted use of monitors;
- staff professional development;
- parent conferences;
- involvement of parent/teacher organizations;
- and peer support groups.

A. C. PENALTIES CORRECTIVE ACTIONS

As a general rule, discipline- corrective action will be progressive. This means a range of actions taken will increase depending on nature and frequency of the problem. that a student's first violation will usually mean a lighter penalty than subsequent violations.

If the conduct of a student is related to a disability or suspected disability, the school personnel shall refer the student to the building manifestation team and discipline, if warranted, shall be administered consistent with the separate requirements of this code of conduct, for disciplining students with a disability. A

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student identified as having a disability shall not be disciplined for behavior related to his/her disability.

Students who are found to have violated the district's code of conduct may be subject to the following ~~penalties,~~ corrective actions, either alone or in combination with one another:

- Verbal warning
- Written warning
- Written notification to parent
- Phone call to parent
- Reprimand
- Detention or school service
- Suspension from transportation
- Suspension from athletic participation
- File Person In Need of Supervision Petition
- Mediation
- Parent meeting
- Education/Counseling
- Referral to outside resources
- Law Enforcement involvement if deemed necessary
- Suspension from social or extracurricular activities
- Mental health arrest
- In-school suspension
- Out of school suspension
- Involuntary transfer
- Exclusion from a particular class
- Confiscation of items not allowed on school property

~~Counseling, although not considered a penalty, may be provided as an alternative to a penalty, if formally arranged through the Counselors' Office.~~

B. D. PROCEDURES

The amount of due process a student is entitled to, before a penalty is imposed, will depend on the type of penalty being imposed. In all cases, regardless of the penalty imposed, the school personnel authorized to impose the penalty must let the student know what misconduct the student is alleged to have committed, and must investigate the facts surrounding the alleged misconduct. All students will have an opportunity to present their version of the facts to the school